

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT BOARD OF FINANCE MEETING

BOARD OF FINANCE

REGULAR MEETING

January 21, 2010

Chester Town Hall

Chester, Connecticut

CALL TO ORDER

The Board of Finance held a regular meeting on Thursday, January 21, 2010 at the Chester Town Hall. The meeting was called to order by Virginia Carmany, Chair.

In attendance included: Virginia Carmany, Dave Cohen, Joyce Aley, Jennifer Rannestad (seated for Richard Morrow).

MINUTES

Approval of December 17, 2009 Minutes

On a motion made and duly seconded, the December 17, 2009 minutes were approved. The motion passed unanimously.

Tax Collector's Report

The Tax Collector's Report was included in the Board's packet.

Monthly Financials

Monthly financial states were included in the Board's packet for review.

Consideration and approval of Bills

The following was moved and seconded:

Engineering Contingency: Balance in account after transfers below is \$ 13,385.59
Please transfer \$ 325.80 from the Board of Finance Engineering Contingency to the following line items:

10-05-63-1065-265 General Engineering
 Nathan L. Jacobson & Associates, Inc. (Contaminated Properties) \$ 238.50

10-05-63-1065-380 Planning and Zoning

Nathan L. Jacobson & Associates, Inc. (Alan Williams Subdivision) \$ 87.30

Legal Contingency: Balance in account after transfer below \$ 8694.14

Please transfer \$ 1,991.40 from the Board of Finance Legal Contingency line item to the following line items:

10-05-63-1105-116	<u>Assessor</u>		
	Gould, Larson, Bennet, Wells & McDonnell, P.C. (Diaz, 308 W Main St)	\$	80.00
10-05-63-1105-270	<u>General Legal</u>		
	Gould, Larson, Bennet, Wells & McDonnell, P.C. (Various)	\$	640.00
10-05-63-1105-380	<u>Planning and Zoning</u>		
	Dzialo, Pickett & Allen, P.C. (Scherber)		
	\$1,050.40		
	Dzialo, Pickett & Allen, P.C. (Accessory Uses/Sidewalks)	\$	187.00
	Dzialo, Pickett & Allen, P.C. (Sky View Properties)	\$	34.00
	Total Planning and Zoning		
			\$1,271.40

Discussion of Budget

The budget discussions are on-going.

OTHER BUSINESS

Policy for Capital Expenditures

The BOF discussed a policy for Capital Expenditures.

Audit Findings

A copy of the Communication between Marien & Company, LLC and the Board of Finance was included in the Board's packet.

AUDIENCE OF CITIZENS

None.

ADJOURNMENT

On a motion made and duly seconded, the meeting was adjourned.

Respectfully Submitted,

Suzanne Helchowski